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| **Third Party Flight Operations Record Keeping Form**  This form is to be completed by the LTU personnel engaging the Third Party contractor. | |
| **PILOT DETAILS** | |
| Full Name: |  |
| Company Name:  *(If applicable)* |  |
| Remote Pilot Licence No: |  |
| RPA Pilot Years’ Experience: |  |
| RPA Gross Weight: |  |
| RPA Classification: |  |
| RPA Category: |  |
| Pilot confirm operation will be in compliance with CASA Laws and Regulations | Yes No |
| **ENGAGEMENT DETAILS** | |
| Full Name of person who engaged Third Party: |  |
| Business Unit / Department: |  |
| Value of Remuneration: | $ |
| Insurance Certificates Sighted: | Public Liability: Yes, value $\_\_ million No  Workers Compensation:  Yes No  N/A (Sole Trader) |
| FLIGHT OPERATION DETAILS | |
| Purpose of Flight: |  |
| Date of Flight: |  |
| Time of Flight: |  |
| Duration of Flight: |  |
| Location:  *(state & region)* | Choose an item. |
| Location Specifics:  *(please provide location specifics and a map where appropriate)* |  |
| Flight operation team:  *(please specify all persons involved in the flight activity)* |  |
| RPA MAINTENANCE UP TO DATE | |
| Maintenance up to date? | Choose an item. |
| **OTHER USEFUL INFORMATION** | |
|  | |
| **Signed:** | **Name:** |
| **Position:** | **Date:** |