**Please read these instructions before completing this form.**

* This form is to be completed by persons who have previously been recognised by the La Trobe University Animal Ethics Committee as competent to perform procedures on animals. Once competence in those procedures is confirmed by the AEC, the person will be verified as competent in the procedures on the LARTF Training and Competency Register (TRACR).

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| **1. Personnel Details** |
| **Title/Full Name** |       |
|  | **Staff/student number**      | **Phone** |       |
| **Institution** |       | **Email** |       |

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| **2. Claimed Competencies** |
| Please list below all procedures involving animals that you are currently competent to perform.Include all relevant details in the procedure descriptions, for example: 'Euthanasia by CO2 inhalation' rather than simply 'Euthanasia'; 'IP injection' rather than 'Injection'; 'Irradiation using Rad Source RS-2000 irradiator' rather than 'Irradiation', and so onNote: additional rows should be added for each procedure |
| **Procedure** | **Species** | **Recent AEC projects in which you have been approved to perform the procedure** | **Demonstration of currency (e.g., number of times performed in** **the past 3 years)** |
|       |       |       |       |

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| **4. Declaration** |
| By submitting this Training and Assessment Plan**, I**, **the Principal Investigator**, declare that[ ]  due care has been taken to ensure that the information I have provided is true and correct, and[ ]  the information contained in this plan is given on the basis that it remains confidential in accordance with relevant University and statutory requirements. |
| **Date:**       |
| **How to submit this form** |
| The completed report must be submitted to animalethics@latrobe.edu.au from the Principal Investigator’s La Trobe University email account. |