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| Report Title |  |
| Prepared by |  |
| Reviewed by |  |
| Presenter |  |
| Date |  |

# EXECUTIVE SUMMARY

* 1. **Decision Required**

That Academic Board:

* <<Insert action required – e.g. notes/endorses/approves the XXX>>
	1. **Academic Board Term of Reference**

<<Insert the applicable term of reference from <https://www.latrobe.edu.au/__data/assets/pdf_file/0014/1320611/Academic-Board.pdf> >>

* 1. **Executive Summary and Background**

<<Provide a brief outline of why the report is being provided and include an exec summary for the report including background and any issues (financial, legal or compliance).>>

* 1. **Link to Strategic Priorities**

<<Include a brief outline of alignment with strategic priorities – University Strategic Plan, Learning and Teaching Plan, Research 2030 etc.>>

* 1. **Relevant Higher Education Standard/ESOS National Code/Australian Code for the Responsible Conduct of Research**

<<Include a brief outline of compliance aspects of the report in terms of the [Higher Education Standards](https://www.legislation.gov.au/Details/F2022C00105), [ESOS National Code](https://www.legislation.gov.au/Details/F2017L00403) or [Australian Code for the Responsible Conduct of Research](https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018).>>

* 1. **Relevant Academic Risk**

<<List the relevant University Risk Sub-Category and the corresponding risk appetite (see Risk Appetite Rating and Description slides - <https://intranet.latrobe.edu.au/__data/assets/pdf_file/0016/234061/La-Trobe-Univerity-Risk-Appetite-Statement-2022.pdf> >>

* 1. **Consultation Input and Response**

<<Provide a brief overview of the consultation undertaken and response to input received.>>

* 1. **Actions and Next Steps**

<<Provide an overview of actions and next steps>>.

# LIST OF DOCUMENTS ATTACHED