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| Action Plan Template |

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| --- | --- | --- | --- | --- | --- | --- |
| **GOAL:** | *Input the goal you want to achieve* | | | | | |
| **ACTIONS:** *What do you need to do to achieve your goal?* | | **2020** | **2021** | **2022** | **Lead Role** | **Cost ($)** |
| *Input your action here and indicate the year the action will happen by using the checkboxes to the right i.e. this action will happen in 2020.* | | x |  |  |  |  |
| *Action 2* | |  |  |  |  |  |
| *Action 3* | |  |  |  |  |  |
| *Action 4* | |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **GOAL:** | *Input the goal you want to achieve* | | | | | |
| **ACTIONS:** *What do you need to do to achieve your goal?* | | **2020** | **2021** | **2022** | **Lead Role** | **Cost ($)** |
| *Action 1* | |  |  |  |  |  |
| *Action 2* | |  |  |  |  |  |
| *Action 3* | |  |  |  |  |  |
| *Action 4* | |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
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| *Action 4* | |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **GOAL:** | *Input the goal you want to achieve* | | | | | |
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| *Action 1* | |  |  |  |  |  |
| *Action 2* | |  |  |  |  |  |
| *Action 3* | |  |  |  |  |  |
| *Action 4* | |  |  |  |  |  |

*Copy and paste the table for each goal you want to achieve.*